

**Government of West Bengal**  
**Department of Higher Education**  
**College Sponsored Branch**  
**Bikash Bhavan, Salt Lake, Kolkata-91**

No. 290 - Edn(CS)

Dated, Kolkata, the 30<sup>th</sup> March, 2015.

To : The Director of Public Instruction,  
Govt. of West Bengal,  
Bikash Bhavan, Salt Lake,  
Kolkata - 700 091.

**Sub : On-line Admission during Academic Year 2015-16**

The next meeting to review the preparedness for on-line Admission in UG and PG Courses will be held on 9<sup>th</sup> April, 2015 at 13.00 hours in the Derozio Hall of Presidency University, Kolkata. Dr. Partha Chatterjee, the Hon'ble MIC, Higher Education Department will preside over the meeting.

Every Govt. / Govt. aided College and State-aided University is being advised to provide the following information within 15<sup>th</sup> May, 2015 to the Education Directorate / Department of Higher Education positively :-

1. Details of web site of the college;
2. E-mail address of the college;
3. Details of seats in prescribed format (to be circulated by DPI shortly) –
  - i) Course wise & category wise,
  - ii) Subject wise & category wise,
  - iii) Academic facilities,
  - iv) Hostel & Other infrastructural facilities
4. On-line Registration fees fixed for on-line admission, if any;
5. Preparedness so as to start admission schedule within 7 days of the date of publication of Higher Secondary result / B.A., B.Sc, B.Com, result;
6. Name and address with code no. of the Bank for payment of all fees by an applicant through on-line and /or off-line mode;
7. On-line Admission Committee details viz, name, telephone no., e-mail etc.;
8. Whether test run of software has been done or not;
9. Whether option for restarting admission process manually has been kept keeping in mind the need in case of any mechanical failure.

He is therefore, requested to inform the Principals / Officers-in-Charge / Teacher-in-Charge of all Govt. / Govt. aided Colleges of this State to provide the information as referred to above to the Education Directorate positively **within 15<sup>th</sup> May, 2015** and also to attend **the meeting on 9<sup>th</sup> April, 2015 at 13.00 hours in the Derozio Hall of the Presidency University without fail** for a detailed discussion on the following issues:-

- (i) On-line admission in U.G. and P.G. Courses from 2015-16;
- (ii) Mandatory Accreditation of Higher Educational Institutions;
- (iii) RUSA Funding;
- (iv) NCTE Regulations, 2014;
- (v) New Proposals for building grant / grant for purchase of books, furniture, equipments etc.;
- (vi) Further clarifications on COSA / e-tenders / e-pradan.

  
Additional Secretary